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Directorate General  
Central Industrial Security Force  
(Ministry of Home Affairs)

Opening date :23.09.2019 from 1000 Hrs

Closing date :22.10.2019 upto 1700 Hrs

Closing date for North East Region:29.10.2019 upto 1700 Hrs

### **RECRUITMENT OF CONSTABLE/TRADESMEN IN CISF-2019**

Applications are invited from **Male Indian citizens** for filling up the following temporary posts of **CONSTABLE (TRADESMEN)** in the Central Industrial Security Force in the trade of **Cook, Cobbler, Barber, Washer-man, Carpenter, Sweeper, Painter, Mason, Plumber, Mali & Electrician** in the Level 3 of pay matrix 21,700 to 69,100/- plus usual allowances admissible to the Central Government employees from time to time. On their appointment, they will be governed under CISF Act and Rules as well as Central Civil Services Rules applicable to other members of the force and other Acts and Rules applicable from time to time. On appointment they shall be covered by “**New Restructured Defined Contribution Pension Scheme (New Pension Scheme)**” applicable for the new entrants to the Central Government Services with effect from 01.01.2004.

2. Recruitment Sector wise /Trade wise/Category wise vacancies of Constable /Tradesmen-2019 are as under:-

Name of post / trade	No. of posts		Total
	Direct	ESM	
Const. / Cook	315	35	350
Const. / Cobbler	12	1	13
Const. / Barber	98	11	109
Const. / Washer-man	120	13	133
Const. / Carpenter	13	1	14
Const. / Sweeper	243	27	270
Const. / Painter	5	1	6
Const. / Mason	4	1	5
Const. / Plumber	4	0	4
Const. / Mali	4	0	4
Const. / Electrician	3	0	3
<b>Total</b>	<b>821</b>	<b>90</b>	<b>911</b>
<b>Back-log vacancies</b>			
Const. / Cobbler	1	0	1
Const. / Barber	2	0	2
<b>Total</b>	<b>3</b>	<b>0</b>	<b>3</b>
<b>G.Total</b>	<b>824</b>	<b>90</b>	<b>914</b>

**VACANCIES FORDIRECT CANDIDATES:-**

Name of the post / Trade	Category	Northern Sector	NCR	Western Sector	Central Sector	Eastern Sector	Southern Sector	South Eastern Sector	North Eastern Sector	Grand Total
<b>Const / Cook</b>	UR	15	23	20	12	16	26	14	5	131
	SC	6	10	7	3	5	10	5	1	47
	ST	3	5	3	1	2	4	2	1	21
	OBC	9	15	11	8	9	18	10	4	84
	EWS	4	6	4	2	4	7	4	1	32
	<b>Total</b>	<b>37</b>	<b>59</b>	<b>45</b>	<b>26</b>	<b>36</b>	<b>65</b>	<b>35</b>	<b>12</b>	<b>315</b>
<b>Const / Cobbler</b>	UR	1	1	1	1	1	2	1	1	9
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	1	0	0	1
	OBC	0	1	1	0	0	1	0	0	3
	EWS	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>13</b>
<b>Const / Barber</b>	UR	5	7	6	3	4	8	4	2	39
	SC	2	3	2	1	2	5	2	1	18
	ST	1	1	1	1	1	2	1	0	8
	OBC	3	5	4	2	3	5	3	1	26
	EWS	1	2	1	1	1	2	1	0	9
	<b>Total</b>	<b>12</b>	<b>18</b>	<b>14</b>	<b>8</b>	<b>11</b>	<b>22</b>	<b>11</b>	<b>4</b>	<b>100</b>
<b>Const / Washer-man</b>	UR	6	9	6	3	6	9	5	2	46
	SC	2	3	3	2	2	4	2	1	19
	ST	1	2	1	1	1	2	1	0	9
	OBC	4	6	5	3	4	7	4	1	34
	EWS	1	2	2	1	1	3	1	1	12
	<b>Total</b>	<b>14</b>	<b>22</b>	<b>17</b>	<b>10</b>	<b>14</b>	<b>25</b>	<b>13</b>	<b>5</b>	<b>120</b>
<b>Const / Carpenter</b>	UR	1	1	1	1	1	2	1	0	8
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	1	1	1	0	1	1	0	0	5
	EWS	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>13</b>
<b>Const / Sweeper</b>	UR	12	18	14	9	11	19	11	4	98
	SC	4	7	5	3	4	8	4	1	36
	ST	2	3	3	1	2	4	2	1	18
	OBC	8	12	9	5	8	14	7	2	65
	EWS	3	5	4	2	3	5	3	1	26
	<b>Total</b>	<b>29</b>	<b>45</b>	<b>35</b>	<b>20</b>	<b>28</b>	<b>50</b>	<b>27</b>	<b>9</b>	<b>243</b>
<b>Const / Painter</b>	UR	1	1	0	0	1	1	1	0	5
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>5</b>
<b>Const / Mason</b>	UR	0	1	1	0	0	1	1	0	4
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>4</b>
<b>Const / Plumber</b>	UR	0	1	1	0	0	1	1	0	4
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>4</b>

Name of the post / Trade	Category	Northern Sector	NCR	Western Sector	Central Sector	Eastern Sector	Southern Sector	South Eastern Sector	North Eastern Sector	Grand Total
Const / Mali	UR	0	1	1	0	0	1	0	0	3
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	1	0	0	0	0	0	0	1
	EWS	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>4</b>
Const / Electrician	UR	0	1	0	1	0	1	0	0	3
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>G. Total</b>		<b>96</b>	<b>154</b>	<b>118</b>	<b>67</b>	<b>93</b>	<b>174</b>	<b>91</b>	<b>31</b>	<b>824</b>

### **VACANCIES FOR EX-SERVICEMEN:**

Sl. No.	Name of the post / Trade	Total No of vacancies
1	Const / Cook	35
2	Const / Cobbler	1
3	Const / Barber	11
4	Const / Washer-man	13
5	Const / Carpenter	1
6	Const / Sweeper	27
7	Const / Painter	1
8	Const / Mason	1
<b>TOTAL</b>		<b>90</b>

**Abbreviations used are: UR- Unreserved, EWS – Economic Weaker Sections, OBC – Other Backward Class, SC- Scheduled Caste, ST- Scheduled Tribe, ESM- Ex. Servicemen and Const - Constable.**

#### **Note:-**

- (i) The numbers of vacancies given above are tentative and may increase or decrease at any time/stage of recruitment process, due to administrative reasons. The revisions in vacancies, if any, are likely to be notified at any stage prior to declaration of final result. Any change in the number of vacancies will be intimated through CISF recruitment website i.e. <https://cisfrectt.in>
- (ii) Reservation of SC/ST/OBC/EWS/Ex-servicemen category is available as per extent Government orders. The candidates of any reserved category (SC/ST/OBC/EWS) may apply as a Unreserved category candidate due to non-availability of vacancy in any particular trade or other reasons subject to fulfilling terms and conditions applicable for Unreserved Category like age bar, height etc.
- (iii) There will be restriction of domiciliary status for recruitment of above posts. The candidates belonging to States of **(Name of States under the respective Recruitment Sector as given in Column No.2 at para No.8 of this notification)** their candidature will only be considered for recruitment in their respective Recruitment Sector on production of valid **“Domicile certificate”** to prove their domiciliary status, issued by the competent authorities

so authorized by the concerned State at the time of documents verification failing which his candidature will be cancelled forthwith and they will not be allowed to participate in further process of recruitment. **Application submitted to other authorities shall not be entertained and summarily rejected.**

- (iv) Advertised notification has been issued, incorporating vacancies of States falling within jurisdiction of respective Recruitment Sector. A candidate has to apply only against such advertised vacancies of his home state and Recruitment Sector which he belongs.
- (v) Wards of CISF personnel residing with them at a place other than their domiciled state / Recruitment Sector may also apply & appear from recruitment centre where father / mother is posted. However, they will be considered against vacancies of their actual domicile Home State given under the Recruitment Sector only. To avail this concession, they have to submit photocopy of certificate issued from the unit Commander as per format annexed to this notification (**Annexure-VII**). However, they will not be entitled to avail any relaxation of the State/Recruitment Sector from which they are appearing if they are not actually domiciled in such State/Recruitment Sector. Eligibility / relaxation of such candidates will be considered as applicable to them as per their domicile state given under the Recruitment Sector.
- (vi) Candidate can apply for only one Trade. Trade Test / Written Test of all trades will be conducted at various locations on same time.
- (vii) Only one application is to be submitted by a candidate. In case more than one application of a candidate is detected, his candidature will be rejected straightaway.
- (viii) While filling up the application form, candidates must ensure to fill the correct identity Card Number in his application (i.e. AADHAR Number, Driving License, Voter ID Card, Identity Card issued by University/College or Income Tax Pan Card Number). The same will be produced at the examination centre during each event. Biometric data of candidates will be generated during the 01<sup>st</sup> stage of recruitment and will be utilized during recruitment process for verifying identity of the candidates.
- (ix) **Candidates should bring all their original educational/experience/caste/domicile certificates and other testimonials at the time of PET/PST, documentation & trade test for proper checking /scrutiny. If any candidate fails to submit any requisite document in support of his eligibility, his candidature will be rejected straightaway and no appeal will be accepted against his rejection for conducting documentation on any other day and they will not be allowed to participate in further process of recruitment.**
- (x) The posts are combatised and purely temporary in nature but likely to become permanent.
- (xi) Candidates selected for appointment are liable to serve anywhere in Indian Territory and abroad.
- (xii) Caste certificates having the following details in respect of reserved category candidates may be accepted as per prescribed certificate and the candidates may be allowed to continue in recruitment process against vacancy of respective reserved category :-
  - a) Name of candidate, Father's name, locality/village/town from where they belong.
  - b) Certificate issued by the appropriate/prescribed authority.
  - c) Authority of Govt. of India resolution is correctly mentioned in caste certificate which justifies that claim of individual against reserved category is genuine.

- d) Caste as mentioned in the caste certificate of the individual is included in the central list as notified by Central Government for that category.
- (xiii) If suitable Ex-Servicemen candidates are not available, vacancies reserved for Ex-Servicemen will be filled up by candidates of non-Ex-Servicemen category.
- (xiv) Ex-servicemen, children/dependents of victims killed in 1984 Riots and Communal Riot of 2002 in Gujarat may submit their applications for recruitment in any Recruitment Sector. **However, they have to produce the certificate from the District Collector / District Magistrate wherein the victim was killed.**
3. The recruitment process will consist of Physical Efficiency Test(PET), Physical Standard Test (PST), Documentation, Trade Test, Written Test and Medical Examination. The salient features of the recruitment are as under:-
- (i) Application from candidates will be accepted **by post only in the prescribed proformaas per Appendix-‘A’**. No other mode for submission of application is allowed.
- (ii) Physical Standards Test (PST), Physical Efficiency Test (PET), Documentation, Trade Test, Written Test and Medical Examination will be conducted by the CISF at various Recruitment Centres.
- (iii) **Application fee @ Rs.100/-** from UR, OBC and EWS candidates will be charged. Candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-servicemen are exempted from paying fee. **All such candidates must submit requisite certificate in prescribed proforma from the competent authority to prove their status. Failure to produce certificate in the prescribed format will render candidature of fee exempted candidates to be cancelled at PET/PST and Documentation stage itself and they will not be allowed to participate in further process of recruitment.**
- (iv) The Call up letter/Admit card to the candidates will be uploaded on the CISF website <https://cisfrectt.in> at each stage i.e. for
- (a) PET/PST, Documentation & Trade Test,
  - (b) Written Test
  - (c) Detailed medical examination

Candidates are required to bring the same while attending the test/examination.

- (v) **There will be two stages of recruitment before medical examination as under:-**
- a) **PET/PST, Documentation & Trade Test.**
  - b) **OMR based written examination which will be bilingual i.e. Hindi & English.**

**Note :** The sequence of the above two stages may interchange at the discretion of CISF due to administrative reasons / prevailing circumstances. If written examination is conducted in the 1<sup>st</sup> stage, the number of candidates to be called for the 2<sup>nd</sup> stage would purely depend on merit in the written examination for which qualifying marks would be 35% for UR, EWS & Ex-Serviceman and 33% for SC/ST/OBC. However, it will not be mandatory to call all the qualified candidates in the written examination to the 2<sup>nd</sup> stage i.e. PET/PST/Documentation and Trade test. The number of candidates to be called for 2<sup>nd</sup> stage would depend on total number of qualified candidates in the written

examination with reference to the number of vacancies for each post and each category. Accordingly, cut off marks would be prescribed for each category.

- (vi) Recruitment Sector wise / Trade wise and category wise result of written test cum merit list etc., will be drawn.
- (vii) List of provisionally selected candidates will be uploaded on CISF website.
- (viii) The candidates who find place in the provisional select list as per available vacancy in each Post/Trade and category will be called for Detailed Medical Examination (DME).
- (ix) To ensure a smooth, transparent and fair recruitment process, the Force will employ adequate measures and modern means at different stages.

<b>4.</b>	<b><u>ELIGIBILITY CRITERIA:</u></b>	
a)	Educational qualification (Direct open market candidates)	Matriculation or its equivalent from a recognized board for <b>skilled</b> trades (i.e. Barber, Boot Maker, Cook, Carpenter, Electrician, Mason, Mali, Painter, Plumber and Washer Man). Industrial Training Institute trained personnel will be preferred. Matriculation or its equivalent from a recognized board for <b>unskilled</b> trades (i.e. Sweeper).
	Educational certificate other than State Board/Central Board should be accompanied with <b>Government of India</b> notifications declaring that such qualification is equivalent to Matric /10 <sup>th</sup> class pass for service under Central Government.	
b)	Age ( <b>Direct open market candidates</b> )	Between 18 to 23 years as on <b>01.08.2019. The candidate should not have been born earlier than 02.08.1996 and later than 01.08.2001.</b>
	<b><u>Categories eligible for relaxation in Age limit</u></b>	<b><u>Relaxation</u></b>
(i)	Scheduled Caste / Tribe	Upto 05 years in upper age limit.
(ii)	Other Backward Class	Upto 03 years in upper age limit.
(iii)	Candidates of Jammu & Kashmir who had ordinarily been domiciled in the State of J&K during the period from 1 <sup>st</sup> January'1980 to 31 <sup>st</sup> December'1989. <b><u>The person claiming relaxation under this category should produce the certificate to the effect that he had been domiciled in the state of J&amp;K during the period from 1<sup>st</sup> January'1980 to 31<sup>st</sup> December'1989 from either the District Magistrate within whose jurisdiction he had ordinarily resided or from any other authority designated on his behalf by the Government of Jammu and Kashmir.</u></b>	Upto 05 years in upper age limit for UR& EWS candidates. Upto 10 years in upper age limit for SC/ST candidates. Upto 08 years in upper age limit for OBC candidates.

(iv)	<p>Children and dependent family members of victims KILLED in the 1984 riots and communal riots of 2002 in Gujarat.</p> <p><b><u>Children means</u></b> (a) son (including adopted son) or (b) daughter (including adopted daughter).</p> <p><b><u>Dependent family members means</u></b> (a) spouse or (b) children or (c) brother or sister in the case of unmarried victim who were wholly dependent on the victim at the time of his getting killed in the riots would be eligible.</p> <p><b><u>NOTE: As this advertisement pertains to recruitment of CONSTABLE (TRADESMEN) (Male), therefore, only male children and male dependents of victims KILLED in the 1984 riots and communal riots of 2002 in Gujarat can submit their application for recruitment in any Recruitment Sector.</u></b></p> <p><b><u>In order to be eligible for upper age relaxation in this category, the applicant should produce a certificate to that effect from the concerned District Collector / District Magistrate where the victim was killed.</u></b></p>	<p>Upto 05 years in upper age limit for UR&amp; EWS candidates.</p> <p>Upto 10 years in upper age limit for SC/ST candidates.</p> <p>Upto 08 years in upper age limit for OBC candidates.</p>
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<b>c) <u>Physical Standards</u></b>			
	Category	<b><u>Height</u></b>	<b><u>Chest</u></b>
(i)	For UR, SC, EWS and OBC candidates (except those mentioned in (ii) below.	170 Cms	Minimum 80 Cms with minimum expansion of 05 Cms <b>i.e.80-85Cms</b>
(ii)	Relaxed standard for the candidates falling in the category of :		
(a)	The candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh&Ladhakh regions of J & K subject to production of certificate as per <b>Annexure –“VI”</b> . The above standards [Para 4 c (ii)(a)] will be applicable for all categories (i.e. UR, EWS, OBC & SC).	165 Cms	Minimum 78 Cms with minimum expansion of 05 Cms <b>i.e.78-83Cms</b>
(b)	All candidates belonging to Scheduled Tribes	162.5 Cms	Minimum 76 Cms with minimum expansion of 05 Cms <b>i.e. 76-81Cms</b>

**Note :Ex-Servicemen candidates are eligible for total relaxation in physical standards. However their height & chest will be measured for record.**

<b>d) <u>Medical Standards:-</u></b>	
I	The person who seeks appointment for the above posts is liable to undergo medical examination in accordance with uniform guidelines for medical examination in CAPFs & AR issued vide MHA UO No. A.VI-1/2014-Rectt(SSB) dated 20 <sup>th</sup> May, 2015 and other instructions issued from time to time to assess their physical and medical fitness. He

		shall fulfill the medical standards as elucidated therein.
	(i)	<b>Weight</b> : Weight will be recorded at the time of physical measurement but the decision on fitness on account of weight will be taken at the time of medical examination.
	(ii)	<b>Eye Sight</b> : Minimum distant vision should be 6/6 and 6/9 of two eyes without correction i.e. without wearing of glasses.
	(ii)	The candidate must not have knock-knee, flat foot, varicose vein, squint in eyes and they should possess high colour vision. He must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.
<b>5.ELIGIBILITY CRITERIA FOR EX-SERVICEMEN CANDIDATES :-</b>		
(1)		Ex-Servicemen who are Sepoy/Lance Naik in the Army or equivalent rank in the Air Force or Navy are eligible to apply for the post of Const/Tradesmen. Ex-Servicemen holding the rank of Subedar, Nb-Subedar, Havildar, Naik or equivalent rank in the Army / Air Force/Navy may also compete in this recruitment for lower post provided they fulfill the eligibility criteria and also they furnish their willingness in writing that in the event of their selection they will not claim the post equivalent to the rank they were holding in the Defence Forces.
		An <b>“Ex-Servicemen”</b> means a person
	i)	Who served in any rank (whether as a combatant or as a non-combatant) in the Regular Army, Navy and Air Force of the Indian Union; and
	a)	who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his pension or
	b)	Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and has been awarded medical or other disability pension or
	c)	Who has been released from such service as a result of reduction in establishment?
		<b>or</b>
	ii)	Who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied services;
		<b>or</b>
	iii)	Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension.
		<b>or</b>
	iv)	Personnel who are on deputation in Army Postal Service for more than six months prior to 14 <sup>th</sup> April 1987
		<b>or</b>
	v)	Gallantry award winners of the Armed forces including personnel of Territorial Army
		<b>or</b>
	vi)	Ex-recruits board out or relieved on medical ground and granted medical disability pension.
(2)	<b>Break in Service:</b>	Should not be more than three years from the date of discharge from Army/Navy/Air Force as on the date of closing of receipt of application from candidates i.e. <b>22.10.2019 including for the candidates of North East Region.</b>
	<b>Age :</b>	They shall be allowed to deduct the period of Army service from their actual age and the resultant age should not exceed the maximum age limit prescribed for these posts by more than three years. The upper age limit shall be further relaxable upto 05 years



		in case of SC/ST and 03 years in case of OBC candidates on production of caste certificates in the prescribed format. The crucial date for determining age limit for receipt of application from candidates i.e. <b>01.08.2019 including for the candidates of North East Region.</b>
(3)	<b>Medical Category:</b>	“A” (AYE) or “SHAPE-I” at the time of discharge. They should also possess the same medical standards prescribed for direct recruits for the post of Constable /Tradesmen in CISF.
(4)	<b>Character on discharge</b>	Exemplary/Very Good.
(5)	<b>Education Qualification</b>	Matriculation or equivalent or Army 1 <sup>st</sup> Class or equivalent of Air Force or Navy.
		The other eligibility conditions will be the same as applicable to others as mentioned under eligibility criteria.

**NOTE-I:** Ex-servicemen who have already secured employment in civil side under Central Government in Group “C” & “D” posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are **NOT** eligible for fee concession or for claiming benefits of reservation under Ex-Servicemen category. However, they are eligible for age relaxation.

**NOTE-II:** The period of “Call up Service” of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

**NOTE-III :** For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement with the Armed Forces within the stipulated period of one year from the **CLOSING DATE 22.10.2019**

**NOTE-IV: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.**

**NOTE -V:** Other terms and condition for re-employment of ex-servicemen as mentioned in Ex-Servicemen (Re-employment in Central Civil Service and Posts) Amendment Rules, 2012 and any other instruction issued by GOI from time to time, will also be applicable.

**NOTE -VI :** Ex-Servicemen will be required to appear at the time of PST event to record their measurements, documentation and produce their education certificate and other testimonials. They will also appear and qualify in Written test, Trade test and medical examination. Ex-Servicemen will be required to qualify in medical examination as per MHA UO No.A.VI-1/2014-Rectt(SSB) dated 20<sup>th</sup> May, 2015 and other instructions issued from time to time to assess their physical and medical fitness.

**EXPLANATION 1:** The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of “Ex-servicemen” may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union. Such candidates should submit a certificate from the Commanding Officer concerned as per **Annexure-‘V’.**

<b>6.</b>	<b><u>DISQUALIFICATION :</u></b>
(i)	No person
	(a) Who has entered into or contracted a marriage with a person having spouse living.
	<b>or</b>
	(b) Who is having a spouse living, has entered into or contracted a marriage with another person shall be eligible for appointment to the Force. Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so to do, exempt any person from the ambit of this rule.
(ii)	Dismissal from Govt. Service.

**7. PROCESS OF CERTIFICATION AND FORMAT OF CERTIFICATES:**

- (i) Candidates who wish to be considered against vacancies reserved/or seek age-relaxation must submit requisite certificate in prescribed proforma from the competent authority. Otherwise, their claim for SC/ST/OBC/EWS/Ex-Servicemen status will not be entertained and their candidature/ applications will be considered under Unreserved category subject to fulfilling requisite eligibility prescribed for Unreserved Category. The formats of the certificates are annexed with the Notification. **Certificates obtained in any other format will not be accepted.**
- (ii) A person seeking appointment on the basis of reservation to OBCsmust ensure that he possesses the caste / community certificate and does not fall in creamy layer on the crucial date. The crucial date for this process will be the closing date for receipt of application i.e. **22.10.2019**Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.
- (iii) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The crucial date for submitting income and asset certificate will be the closing date for receipt of application i.e. **22.10.2019**Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.
- (iv) Candidates will be considered for recruitment in their respective State/UT on production of valid "Domicile Certificate" issued by the competent authority so authorized by the concerned State/UT to prove their domiciliary status at the time of documents verification failing which his candidature will be cancelled forthright.
- (v) Since the State of Assam is not issuing Domicile Certificate / Permanent residence Certificate, candidates belonging to the State of Assam are not required to submit the same. However, their selection will be subject to verification of residential status from the concerned District Authorities.
- (vi) West Pakistani Refugees (WPRs) who have settled in J&K but have not been given the status of citizens of the State will be recruited without the condition of having a domicile certificate from the designated authority of the J&K State. A certificate **as per Annexure-VIII** issued by the Sarpanch/Numberdar of a candidate's village to the effect that the person belonged to the West Pakistani Refugees category, along with a copy of the electoral roll

showing the name of the candidate in the voters list for elections to the parliamentary constituency (as they do not enjoy voting rights to the state legislative assembly) be accepted as proof of their being West Pakistani Refugees for recruitment. In so far as the scheduled castes among the said refugees are concerned, the state government have already issued certificates indicating the SC status & stating specifically that the person is not a permanent resident of the State but is ordinarily residing in the village, these certificate may be accepted as proof of being West Pakistani Refugees of SC status accordingly.

**NOTE**-Candidates are warned that they will be permanently debarred from the examination in case they fraudulently claim SC/ST/OBC/EWS/ESM status.

**8. HOW TO APPLY:**

The application on the proforma as per **Appendix-'A'** should be sent to the concerned application receiving authorities prescribed below along with requisite application fees of Rs.100/- (Rupees one hundred only) in the form of Postal Order drawn in favour of the officer mentioned under column 4 below and payable at the post office as mentioned under column 5. **SC/ST and Ex-Servicemen** candidates are exempted from application fee.

Sl No	Name of the State /UT in which the candidate resides (Within Recruitment Sector)	Name of the Officer to whom application should be sent	Postal Order on account of application fee required to be drawn in favour of	Name of the post office where postal order will be payable.
(1)	(2)	(3)	(4)	(5)
1.	Chandigarh, Haryana, Himachal Pradesh, J&K, Punjab & Rajasthan.	DIG, CISF (North Zone) HQrs.,CISF campus, Mahipalpur, Post-Mahipalpur, New Delhi - 110037. (E-mail Id : <a href="mailto:dignz@cisf.gov.in">dignz@cisf.gov.in</a> )	Assistant Commandant / DDO, CISF NZ-1 HQrs., New Delhi.	GPO New Delhi
2.	Delhi, Uttar Pradesh &Uttarakhand	The Deputy Inspector General, CISF RRC NCR Zone HQrs., CISF 5th RB Battalion, Ghaziabad Post – Shipra Sun City Distt – Ghaziabad State – Uttar Pradesh Pin code – 201014. (E-mail Id : <a href="mailto:digncr@cisf.gov.in">digncr@cisf.gov.in</a> )	AC/DDO CISF 5th RB Ghaziabad	Head post office Ghaziabad Navyug Market, Ghaziabad , Uttar Pradesh Pin – 201 001
3.	Daman & Diu, Dadra & Nagar Haveli, Goa, Gujarat and Maharashtra.	DIG, CISF (West Zone) HQrs., CISF Complex, Sector-35, Kharghar, Navi Mumbai – 410 210. (E-mail Id : <a href="mailto:digwz@cisf.gov.in">digwz@cisf.gov.in</a> )	Assistant Commandant / DDO, CISF (WZ) HQrsKharghar, Navi Mumbai.	GPO Mumbai

4.	Chhattisgarh & Madhya Pradesh	DIG, CISF (Central Zone) HQrs.,Bhilai, 03rd RB campus, Post-Utai, Dist-Durg, State-Chhattisgarh, Pin-491107. (E-mail Id : <a href="mailto:digcz@cisf.gov.in">digcz@cisf.gov.in</a> )	Deputy Commandant / DDO, CISF CZ HQrs.,Bhilai.	Civic Centre, Bhilai. Pin- 490006
5.	Bihar & Jharkhand	DIG, CISF (East Zone-1) HQrs.,Patliputra, Boaring Road, Patna, Bihar-800013. E-mail Id : <a href="mailto:digez@cisf.gov.in">digez@cisf.gov.in</a> )	Assistant Commandant / DDO, CISF (EZ) HQrs Patna.	GPO Patna
6.	Andhra Pradesh, Karnataka, Kerala, Lakshadweep, Pudducherry, Tamil Nadu &Telangana.	DIG, CISF (South Zone) HQrs., 'D' Block, RajajiBhavan, Besant Nagar, Chennai - 600090. Tamil Nadu. (E-mail Id : <a href="mailto:digsz@cisf.gov.in">digsz@cisf.gov.in</a> )	Assistant Commandant / DDO, CISF SZ HQrs., Chennai.	GPO Chennai
7.	Andaman & Nicobar Islands, Sikkim, Odisha& West Bengal.	DIG, CISF (South East Zone-1) HQrs., Premises No.553, East Kolkata Township (Kasba), Kolkata - 107. (E-mail Id : <a href="mailto:dignez@cisf.gov.in">dignez@cisf.gov.in</a> )	Assistant Commandant / DDO, CISF SEZ-1 HQrs., Kolkata.	GPO Kolkata
8.	Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland & Tripura.	DIG, CISF (North East Zone) HQrs., Guwahati Beharbari, Near A.G.Colony, Hockey Stadium Road, Post-Basistha, Dist-Kamrup, Assam - 781029. (E-mail Id : <a href="mailto:dig-nez2@cisf.gov.in">dig-nez2@cisf.gov.in</a> )	Assistant Commandant / DDO, CISF NEZ HQrs., Guwahati.	GPO Guwahati

**Note:- Candidate should submit their application only as mentioned against their State of domicile. Application submitted to other authorities shall not be entertained and summarily rejected.**

- i) Application should be sent so as to reach concerned DIG of CISF as shown in the para-8 above by **22.10.2019 (05:00 P.M)** and in case of residents of North East region by **29.10.2019 (05:00 P.M.)**. No application will be entertained which is received after the due date.

- ii) Application once submitted cannot be modified. Hence utmost care should be taken to furnish the correct details before sending the application.
- iii) The candidates must have their own personal mobile number and valid e-mail ID. They are also advised to retain the same mobile number and e-mail ID in use which they have mentioned in the application form because important information may be given to the candidates through SMS or e-mail. Hence, for their own interest candidates should not give email ID/mobile numbers of others.

**9. MODE OF PAYMENT :-** The candidates belonging to **UR, EWS & OBC categories** applying for recruitment to the above posts should deposit **Rs.100/- (Rupees one hundred only)** as examination fee in the form of Postal Order drawn in favour of the officer concerned under column 4 and payable at the post office under column 5 as shown in the para-8 above.

**NOTE I:** Candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-Servicemen who are eligible for reservation are exempted from paying fees.

**NOTE II:** Fees once paid will not be refunded under any circumstances.

**NOTE III:** Fee paid by modes other than as stated above, will NOT be accepted.

**NOTE IV:** Fee paid before **23.09.2019** i.e opening date of application form will also not be accepted.

**NOTE V:** In case of non-receipt of requisite fee from candidates (except exempted category) their application will be straight way rejected.

## **10. ADMISSION TO THE RECRUITMENT:**

- (i) All candidates who apply in response to this advertisement till **CLOSING DATE** and provisionally eligible, will be assigned Roll numbers, which will be communicated to them at the time of 01<sup>st</sup> stage of recruitment i.e. PET/PST, documentation & Trade Test or Written Examination.
- (ii) Candidate must write his Regd. number, Roll number, Name, date of birth and name of the examination while making correspondence with CISF. Communication from the candidate not furnishing these particulars shall not be entertained.
- (iii) The call letters / admit cards for PET/PST, documentation, Trade Test, Written Test and Detailed Medical Examination will be available on website and can be downloaded from <https://cisfrectt.in> Candidates are advised to download the above documents from CISF Recruitment website only. There will be no link with at any other website.
- (iv) In case the candidate is unable to download the call letters/admit cards for PET/PST& documentation, TradeTest, Written Examination & Medical Examination etc., from the website, candidates should contact concerned CISF Regional Recruitment Centre (RRCs) of the STATE to which he belongs by E-mail at least one week before PET/PST,documentation, Trade test, Written Test or Medical Examination. (E-mail ID given in para 8 of this Advertisement)

## **12. SELECTION PROCESS / METHOD OF SELECTION**

All eligible candidates applying for the recruitment will be issued admit card for the 1<sup>st</sup> stage of the recruitment i.e. PET/PST/Documentation & Trade test after verification of information submitted by them. Detailed scrutiny of their documents will be done after PST/PET. If any

required document is not provided by the candidate at this stage, his candidature will be cancelled and he will be issued a rejection slip. Therefore, it will be the responsibility of the candidate to verify his eligibility as prescribed in this notice and to submit all required documents at the time of applying.

The sequence of recruitment process would be as follows:

- a) Height Bar Test
- b) Physical Efficiency Test
- c) Physical Standard Test
- d) Documentation
- e) Trade Test
- f) Written Test

**I) HEIGHT BAR TEST(HBT)(QUALIFYING IN NATURE)**

Those candidates found eligible in height bar test will be put through the next stage i.e. PET.

**II) PHYSICAL EFFICIENCY TEST(PET) (QUALIFYING IN NATURE)**

Those candidates who qualify the height bar test will be subjected to 1.6 Kms race to be completed in 6 minutes 30 seconds.

**Note:-** 1.This test will only be qualifying in nature. The candidates who do not qualify the race would be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the Presiding Officer and will not be allowed to participate in further process of recruitment.

2. PET will not be held for Ex-Servicemen as mentioned above. However, Ex-Servicemen will be required to appear at the time of PET/PST event to record their measurements, documentation and produce their education certificate and other testimonials. They will also appear and qualify in trade test, written test, & medical examination. Ex-servicemen will be required to qualify in medical examination as per MHA UO No. A.VI-1/2014-Rectt (SSB) dated 20<sup>th</sup> May, 2015.

**III) PHYSICAL STANDARD TEST:**

i) The candidates who are qualified Height Bar Test/PET will be measured for height, chest and weight by the Board of Officers. The candidates who meet the requirements of physical standard will be allowed to participate in Documentation. **The candidates who do not fulfill the laid down physical standards will be eliminated from recruitment process by giving rejection slip, thereof.** However, elimination on grounds of weight will be done at the time of medical examination. Physical standards for the post of Constable (Tradesmen) has been elaborated in Para **4(c)** above and relaxation will also be applicable as per Government orders issued from time to time.

ii) During the process of recruitment, **if any candidate is not satisfied with measurement of his physical standard, he can prefer written appeal on the same day to the Supervising DIsG (i.e. appellate authority) against rejection in physical measurement.** Such candidates will be re-measured either on the same day or will be given a fresh date by the Supervising DIsG of the recruitment board to appear for re-

measurement by appellate authority. The decision of the appellate authority in this regard will be final. If candidate is found to be within the prescribed standard, he will be allowed to the next stage of the selection process. However, appeal for re-conduct of PET (race) will not be entertained.

**Note:-1** : Relaxation in height and chest (as the case may be) as mentioned above will be permissible only on production of required certificate at the time of PET/PST, documentation & trade test in the proforma as prescribed in **Annexure-VI** from the competent authorities of the Districts where he ordinarily resides.

**Note:-2** : Conduct of PET/PST will be the sole responsibility of the PET/PST Board and supervising DIsG. CISF Directorate will not entertain any representation/appeal etc against the decision of the PET/PST Board.

**Note:-3** : There is no appeal in PET (Race).

#### **IV) DOCUMENTATION**

Following Original testimonial/documents of the candidates who qualified in PET/PST will be scrutinized. Candidates who fail to produce requisite original testimonials / certificates will be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the Presiding Officer and **no candidates will be allowed provisionally.**

- (i) Educational certificates.
- (ii) Date of birth certificate. (Matriculation or 10th pass certificate).
- (iii) Domicile certificate issued by competent revenue authority to prove their domiciliary status.
- (iv) SC/ST, OBC and EWS Certificate, if applicable. It should be in the proforma as prescribed in **Annexure-I, II & III** respectively. Caste certificates which are not in prescribed manner as specified in the advertisement notice will not be accepted.
- (v) Caste certificate issued from a State other than domicile State of candidate will not be considered, i.e. both certificates (Caste and Domicile) should be issued by the same State.
- (vi) Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J & K requesting for relaxation in height and chest should produce certificate in proforma/format given in **Annexure-VI**
- (vii) Discharge certificate in case of Ex-servicemen.
- (viii) No objection Certificate in case of persons serving in Govt./Semi-Govt. Departments from their Head of Office as per format given in **Appendix-'C' & 'D'**.
- (ix) In case of wards of serving CISF personnel, who are applying in State other than their Home State, certificate as per format given in **Annexure-VII** has to be produced.
- (x) Four passport size recent photographs of the candidates.
- (xi) Identity Certificate for WPRs (West Pakistani Refugee) residing in the State of J&K as per **Annexure - 'VIII'**.
- (xii) Domicile certificate for those who had ordinarily domiciled in the State of J&K from 01.01.1980 to 31.12.1989 for age relaxation.
- (xiii) The candidates must carry photo bearing identification proof such as Driving License, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card **in original** which he has mentioned / filled in application form.

- (xiv) Identification of the candidates will be checked by the board of officers at the time of PET / PST / Documentation & Trade test, Written Examination & Medical Examination from Identity Cards as produced by the candidate. Biometric data (fingerprint) will be captured at 1<sup>st</sup> stage of Recruitment for verification which will be used for further stages of recruitment.

**V. TRADE TEST :**

- (a) All the candidates declared pass in PET/PST & documentation will undergo trade test. Trade test will be qualifying in nature.
- (b) Trade test/practical assessment to be done, which will be qualifying in nature.

<b>c)</b>	<b><u>Trade Test :</u></b>
	Those who qualify in the PET (Physical Efficiency Test), PST (Physical standard test) physical measurement and detailed verification of eligibility standard will be put through the trade test as prescribed for each post is as under :-
1	<b><u>COOK</u></b>
	a) Cooking of Chapati & Rice
	b) Cooking of vegetable/Dal/Samber / Idli etc.,
	c) Cooking of Meat/Fish/Egg/Kheer
2	<b><u>BOOT MAKER / COBBLER</u></b>
	a) Polishing of shoes
	b) Handling of tools
	c) Cutting of leather repair & stitching of Shoes
3	<b><u>BARBER</u></b>
	a) Handling of tools
	b) Hair Cutting
	c) Shaving
4	<b><u>WASHER MAN</u></b>
	a) Washing of clothes
	b) Ironing of Khaki Cotton Uniform
	c) Ironing of woollen, Terry cotton Uniforms
5	<b><u>CARPENTER</u></b>
	a) Handling of tools
	b) Cutting of wood
	c) Fitting, polishing and finishing of material
6	<b><u>SWEeper</u></b>
	a) Sweeping
	b) Cleaning of toilets
	c) Cleaning of Bathrooms etc.
7	<b><u>PAINTER</u></b>
	a) Knowledge of colours, paints and shades
	b) Painting of sign-boards
	c) Painting/drawing



8	<b><u>MASON</u></b>
	a) Preparation of 'Mashala'
	b) Mason/Construction work
	c) Plastering work
	d) Laying down floor tiles & plastering floor
9	<b><u>PLUMBER</u></b>
	a) To lay pipe line
	b) Repair of water pipe line
	c) Fitting of Taps, Geyser, Flush & Wash Basin
10	<b><u>MALI</u></b>
	a) Plantations and making grafts.
	b) Maintenance of plants
	c) Knowledge of seeds and their sowing season, Fertilizers in seetideseti.
	d) Knowledge of indigenous manures.
11	<b><u>ELECTRICIAN</u></b>
	a) Knowledge of AC/DC current
	b) New Electric Fitting
	c) Rectification of Electric fault

## VI) **WRITTEN TEST**

The candidates who qualify in PET/PST, Documentation and trade test will be called for written examination. Admit Card of the candidates will be uploaded in the CISF website i.e. <https://cisfrectt.in> by mentioning date & venue on which they are required to appear for written test. Qualified candidates may download their call letter/admit card through CISF recruitment website i.e. <https://cisfrectt.in>. In addition, the list of candidates called for written examination and date/venue of their written examination will also be displayed in the CISF website after reasonable time from the date of completion of PET/PST, Documentation and trade test.

- (i) The written test will be **OMR based**.
- (ii) Objective type question paper to be answered on OMR sheet of 100 marks of 02 hours duration containing 100 questions on **General Awareness / General Knowledge, Knowledge of elementary mathematics, Analytical Aptitude, Ability to observe and distinguish patterns and to test the basic knowledge of candidate in Hindi/English. The questions will be set bilingual in English / Hindi.**
- (iii) Minimum percentage of marks for qualifying for next stage will be as under:-
- |                          |   |      |
|--------------------------|---|------|
| UR / EWS/ Ex. Servicemen | : | 35 % |
| SC/ST/OBC                | : | 33 % |

**Note** :The qualifying marks of 35% for UR / EWS / ESM and 33% for SC/ST/OBC does not mean that all candidates who have secured 35% & 33%, as the case may be, will be called for next stage. The candidates for next stage will be called purely on the basis of their performance / marks scored in written examination and cut off marks (Recruitment Sector/Trade/ Category wise) which will be fixed after completion of written examination.

- (iv) No representation for re-valuation of answer sheet of written exam or re-conduct of written examination will be entertained.
- (v) Questions are to be answered using a black / blue ball pen. Therefore, the Candidate should bring black/blue ball pens for written examination.

**Note:** Request for changing of written Examination centre will not be considered under any circumstances.

(vi) Other Instructions for Written Examination:-

- (1) The written examination question papers will be set bilingually in Hindi & English and candidates will have the option to answer either in Hindi or English. Candidates are required to give answer from Question No. 81 to 100 (Part-V) in only one language i.e. either English or Hindi. Therefore, language opted in Part-V is to be marked in the OMR Answer Sheet accurately. The language opted for this part should be clearly mentioned in appropriate column otherwise this part will not be evaluated.
- (2) Candidates should write their Roll Number on both i.e. Question Booklet and the OMR Answer Sheet.
- (3) Answers to the questions will have to be given on OMR sheet only.
- (4) All questions will be compulsory and carry equal marks.
- (5) Each Question Booklet has a Series No. and Series code. The candidates should enter the Series Number & Series code of Question Booklet given to them correctly in OMR Answer Sheet and similarly OMR Answer Sheet Number and Code be mentioned in Question booklet.
- (6) The OMR answer sheets not bearing candidates Name, Roll number, Language option code, Category, Question booklet series Number, Series Code, Signature, Left Thumb Impression etc. at appropriate columns/boxes earmarked for this purpose, fully and correctly, will not be evaluated. No correspondence in this regard will be entertained by the department.
- (7) Each question is followed by four answer choices. Out of these, candidate has to select the correct answer for each question and mark correct answer by darkening only one of the choices.
- (8) If more than one oval is darkened, the answer will not be evaluated at all.
- (9) Candidate should think and decide clearly before darkening the oval completely.
- (10) The OMR Answer Sheet shall be handed over to the invigilator before leaving the examination hall, failing which; the applicant will be liable for disqualification.
- (11) Sufficient space will be provided for rough work. The candidates should use that space only and not use any other place/ paper etc.
- (12) The candidates will be allowed to take carbon copy of the answer sheet and Question booklet. Answer keys of the question paper will be uploaded on the website i.e. <https://cisfrectt.in> after written examination.

- (13) The candidate should not write any irrelevant matter on answer sheet except the specific information called for. If he does so, his Answer Sheet will become invalid and will not be evaluated.
- (14) Candidates are not permitted to use Mobile phone, calculators or any other electronic / electrical device inside the examination centre. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items, whether in use or not, will be considered as "Use of unfair means" in the Examination, his candidature shall be cancelled and appropriate action will be taken against such candidates.
- (15) 15 Minutes time will be given to candidates for filling up column of OMR answer sheet and Question Booklet appropriately.

**VII) MODE OF SELECTION/DRAWAL OF FINAL MERIT LIST**

- (i) After completion of PST/PET, documentation, Trade Test and Written Examination, Recruitment Sector-wise, Trade-wise and Category-wise merit list for UR, SC, ST, OBC, EWS & Ex-servicemen will be drawn separately on the basis of aggregate marks obtained in written test by the candidate.
- (ii) The minimum qualifying marks for selection will be as under:
- |                           |       |
|---------------------------|-------|
| UR, EWS and Ex-servicemen | : 35% |
| SC/ST/OBC                 | : 33% |
- (iii) In case of tie in marks, the merit list will be prepared in the following order:-
- The tie will be resolved by referring to the age of the candidates i.e. the candidate older in age will get preference.
  - If the tie still persists, it shall be resolved by comparing the height of the candidate i.e. the candidate taller in height will get preference.
  - If the tie still remains unresolved, then it shall be resolved by the educational qualification of the candidate i.e. higher in the qualification will get preference ; and
  - Further tie, if any, it shall be resolved by referring to the alphabetical order of names i.e. a candidate whose name begins with the alphabet (English) which comes first in the alphabetical order will get preference.
- (iv) Provided that SC, ST, OBC & EWS candidates, who are selected on their own merit without availing relaxed standards, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and EWS candidates will be accommodated against the unreserved vacancies as per their position in the overall Merit list. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs and EWSs, candidates which will, thus, comprise of SC, ST, OBC and EWS candidates who are lower in merit than the last candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.
- (v) Final result will be published on website i.e. <https://cisfrectt.in>.

**NOTE:-**

- (1) The candidates applying for the examination should **ensure that they fulfil all the eligibility conditions** for admission to the examination. Their admission at all the stages of examination will be **purely provisional**, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the PET/PST & documentation, Trade test, written examination, and medical examination, it is found that they do not fulfil any of the eligibility conditions; their candidature for the examination will be cancelled forthwith by the department.
- (2) In case, any candidate is found ineligible or found to be suppressing facts whatsoever at any time during the recruitment process, his candidature/selection /appointment shall be cancelled forthwith.
- (3) In case of vacancies reserved for Ex-Servicemen remains vacant due to non-availability of eligible or qualified candidates, the same shall be filled by other non ex-serviceman candidates from respective trade / category in accordance with notification of amendment in Ex-Servicemen (Re-Employment in Central Civil Services and posts) Rules, 2012.
- (4) No waiting list will be kept / maintained.

**VIII) MEDICAL EXAMINATION AND SCREENING OF TESTIMONIALS**

- (i) Only those candidates who have qualified in PET / PST, Documentation, Trade Test and Written Examination will be required to appear in the Medical Examination. The Department shall have the discretion to fix different qualifying marks for candidates belonging to different Recruitment Sector/categories taking into consideration vacancies allotted to each Recruitment Sector. However, the number of candidates to be called for medical examination would depend on the merit position of the candidates in written examination and cut-off marks in each Recruitment Sector/Trade/Category. However, being called & declared Fit in Medical Examination does not give them the right of final selection. Thus their claim for selection on such ground will not be entertained.
- (ii) The details/list of candidates qualified in PET/PST/Documentation, Trade Test and Written Examination will be uploaded in CISF recruitment website i.e. <https://cisfrectt.in> Candidates selected for detailed medical examination may download their call letters / admit card through website i.e. <https://cisfrectt.in> In addition, the list of candidates called for medical examination and date/venue of their medical examination will also be displayed in the CISF website after reasonable time from the date of completion of Written Examination.
- (iii) Candidates will be declared either **FIT OR UNFIT**. No candidate will be declared as temporary unfit.
- (iv) In all the cases, a candidate, who has been declared medically **UNFIT** for appointment in the Medical Examination will be communicated the grounds for rejection in broad terms in writing by the Examining Medical officer. The candidate, if not satisfied with the findings of the Medical Examination, can submit an appeal for **REVIEW MEDICAL EXAMINATION within 15 days** from the date on which the candidate has been declared unfit, with a proof of his fitness in the prescribed form **as per Annexure-‘IX’ and Annexure-‘X’** respectively. The Medical certificate will not be

taken into consideration unless it contains a note by the medical practitioner concerned to the effect that it has been given in full knowledge of the fact that the candidate has already been declared unfit for appointment by a Medical Officer. The appeal will also not be taken into consideration unless it contains Review Medical Examination Fees of Rs.25/- (Rupees twenty five only) through Demand Draft. (The details of authority to whom the appeal should be submitted and DDO concerned and payable branch etc will be mentioned in the rejection slip itself to be issued by the Examining Medical Officer/Chairman of the Recruitment Board).

**Note:-** An undertaking shall be taken from all the selected candidates at the time of joining that if at any stage of their service career, they are found to be colour blind they will be boarded out as per the SHAPE policy in vogue and the same is to be enclosed in their Service Records.

### **13. DECISION**

The decision of the board/department in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

### **14. COURTS JURISDICTION**

Any dispute with regard to this recruitment will be subject to courts/tribunals having jurisdiction over the City/Town in which the concerned Recruitment centre of CISF is situated or where the candidate has submitted his application.

### **15. IMPORTANT INSTRUCTIONS TO CANDIDATES**

(1). **Matriculation or 10th class pass from a recognised board** is the minimum educational qualification. The recruitment will comprise of Physical Efficiency Test (PET), Physical Standards Test (PST), Documentation, Trade Test, Written Examination and Detailed Medical Examination.

(2). Only eligible candidates may apply for the above post in the prescribed proforma as **Appendix-'A'**. Candidature of candidates who submit more than one application will be rejected. Candidates should minutely go through all the provisions in the notification to ensure that they are eligible for the post for which they are applying in terms of requirements of age, Educational Qualification etc.

(3) The candidates must write their name, date of birth, father's name strictly as given in the Matriculation certificate otherwise their candidature will summarily be cancelled at the time of document verification or as and when comes to the notice of CISF. In case of change the same must be supported by necessary documents otherwise their candidature will summarily be cancelled at the time of document verification or as and when comes to the notice of CISF. Further, the correct name should be reflected in all Certificates submitted by the candidate.

(4) The application form must be filled by the candidate in his own handwriting. Correction, if any, should be legible and attested by the candidate. Request for change / correction in the application form, once submitted, will not be entertained under any circumstances.

- (5) Application may be filled up either in English or Hindi only.
- (6) Application form duly filled in the prescribed proforma as per **Appendix-‘A’** and affixed with recent passport size photograph duly self-attested may be sent to concerned DIG as mentioned in para-8 above by **22.10.2019 and in case of residents of North East Region by 29.10.2019** along with the following documents.
- (7) A crossed non-refundable Indian Postal Order for Rs.100/- (Rupees one hundred only) for UR, EWS and OBC candidates on account of application fee drawn in favour of the officers mentioned in Column 4 of the table given at para-8 above and payable at the post office as shown in Column. 5 therein. No claim for refund of the application fee will be entertained on the ground that the application was rejected. Payment of application fee other than Postal Order will not be entertained and candidature will be rejected.
- (8) No application fee is applicable for SC/ST and Ex-Servicemen candidates.
- (9) Photostat copies of the Educational Qualification certificate(s) as proof of age and educational qualification etc issued by a recognised University / Board duly self attested by the candidate be enclosed.
- (10). Photostat copies of SC/ST,OBC& EWS certificate on the proforma prescribed by the Central Government as per **Annexure –‘I’, ‘II’& ‘III’** of the notification duly attested by the candidate be enclosed.
- (11) The candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, and Marathas shall enclosed self certified true copy of certificates issued by SDM/Tehsildar or equivalent authority authorized by Central Government for getting relaxation in height and chest as per **Annexure-‘VI’** of the Notification.
- (12) The candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh&Ladhakh regions of J & K shall enclose either domicile certificate or certified true copy of certificates issued by SDM/Tehsildar or equivalent authority authorized by Central Government for getting relaxation in height and chest as per **Annexure-‘VI’** of the Notification.
- (13) Certificate from District Collector / District Magistrate in case of children and dependent family members of victims **KILLED** in the 1984 riots and communal riots of 2002 in Gujarat shall be enclosed.
- (14) Domicile certificate for those who had ordinarily domiciled in the State of J&K from 01.01.1980 to 31.12.1989 for age relaxation. Nativity Certificate issued by the NaibTehsildar / Sarpanch / Numberdar to such wards of WPRs (West Pakistani Refugee) in the State of J&K as per proforma in **Annexure-‘VIII’** should be enclosed.
- (15) Two additional self-signed (in the front) passport size photographs are required to be attached duly clipped along with application form.
- (16) Questionnaire as per **Appendix-‘B’** duly filled in and signed by the candidate.
- (17) Form of undertaking to be submitted by Employees of Government Departments / Public Sector undertaking / Autonomous bodies as per **Appendix-‘C’ & ‘D’**.
- (18) Copies of certificates of technical qualification relating to the post, if any.
- (19) Copies of certificates of experience relating to the post, if any.

(20) The candidates are required to submit photo copy of their domicile certificate belonging to any of the States under the Recruitment Sector where they are applying (as per Table under para 8 of this notification).

(21) Candidates may indicate at column No.5 & 6 of **Appendix-'A'** whether they belong to one of the minority communities notified by Govt. namely **Muslims, Christians, Sikhs, Buddhists or Zoroastrians (Parsees)**.

(22) **ADDITIONAL DOCUMENTS TO BE PRODUCED BY EX-SERVICEMEN.**

- a) Photostat copy of Discharge certificate.
- b) Undertaking as per **Annexure-'IV' & 'V'**.

(23) The envelope containing above documents should be super scribed **APPLICATION FOR THE POST OF CONSTABLE/\_\_\_\_\_ (NAME OF THE TRADE)** whichever is applicable.

(24) Candidates failing in any of the prescribed tests will be eliminated at that stage.

(25) CISF will not be responsible for postal delays.

(26) An application will be summarily rejected at any stage of the recruitment process for not confirming to the official Format / having incomplete information / wrong information / incomplete requisite certificates / misrepresentation of facts / left unsigned / submitted without fee where due / without a self-attested photograph pasted at the appropriate place.

(27) Application must be submitted in the prescribed format published with this advertisement as **Appendix-'A'**. No application form will be supplied by this department.

(28) The department has the right to make any changes in the advertisement or cancel it without assigning any reasons. Further, all the conditions mentioned herein may vary as per orders issued by Government of India from time to time.

(29) Any certificate other than in Hindi or English should be enclosed with translation in Hindi or English duly attested, else will not be entertained.

(30) Canvassing in any form or bringing outside influence will automatically disqualify the candidate from appearing the tests further without any notice..

(31) Application, which are not filled up as per instruction or partly filled up applications will not be entertained and no correspondence will be made. Applications may be rejected due to reasons such as:

- a) Incomplete or illegible and not submitted in prescribed format.
- b) Without Postal Order of Rs.100/- (Rupees one hundred only) except SC/ST & Ex-Servicemen candidates.
- c) Unsigned / undated application or application without signature on pasted photograph.
- d) Non enclosing self-attested copies of all requisite certificates.
- e) Under aged / Over aged candidates.
- f) Not possessing the requisite educational qualification at the time of submitting application.
- g) Applications not filled in English or Hindi.

- h) Without proper certificate in respect of SC/ST/OBC/EWS candidates. Certificates should be obtained from competent authority in the prescribed format (as prescribed in this notification)
- i) Applications received after the closing date as mentioned in this notification.
- j) Any other irregularity like mutilated or damaged application / documents etc.

(32) Candidate should come duly prepared for 4 to 6 days stay making their own arrangements at the Recruitment Centre. No TA/DA will be admissible for the journey and stay.

(33) In view of the anticipated large number of applications, detailed scrutiny of applications or the eligibility and other aspects will not be undertaken before the PET/PST and therefore, the application is accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the post before applying. When scrutiny is undertaken, **if any claim made in the application is not found substantiated, the candidature will be cancelled forthwith.**

(34). Any shortcoming which could not be detected at the time of initial scrutiny of the documents and found/ noticed at a later stage, shall render the candidate disqualified for the post and he will not be allowed to appear in subsequent events of the recruitment and no appeal or correspondence will be entertained in the subject.

(35). Candidates having the right aptitude, capability, fitness and knowledge of respective trade, may apply for the posts.

**(36). DIFFERENTLY ABLED CANDIDATES ARE NOT ELIGIBLE TO APPLY FOR THIS EXAMINATION.**

(37). Candidates may contact Help Line Number **011-24366431 / 24307932** for clarification, if any, in respect of submission of applications and PET/PST, Written Examination, Trade test and Medical Examination etc.

(38). Candidates are advised to have sufficient practice for the race/PET before coming for recruitment. They are further advised to get themselves medically examined regarding their suitability to run the specified distance in the given time. CISF or Government of India will not be responsible for any injury / mishap or medical problem during the course of recruitment process / test.

(39). Any candidate found using any unfair means or resorting to impersonation will be disqualified forth with and liable for action as per law. The person impersonating a candidate will be arrested and a criminal case under IPC will be registered against him. Such candidates will be barred from applying for the future recruitment in CISF.

(40) Any person acting as a tout or taking the help of a tout will be dealt as per law and criminal case will be registered against him under IPC.

(41). Candidates have to appear in all the stages of recruitment for which they have qualified. If a candidate is absent from any stage / event for which he has qualified, his candidature will be cancelled.

(42). In case a candidate is found unfit/ineligible for service on any ground after his selection/ appointment his service will be terminated without assigning any reason.



(43). The decision of the department in all matter relating to eligibility, acceptance or rejection of the applications, mode of selection, conduct of examinations and allotment of examination centres, mode/procedure for trade test, medical examination etc., will be final and binding on the candidates and no correspondence will be entertained in this regard.

(44). **The Director General, CISF reserves the right to make changes or cancel or postpone the recruitment without assigning any reason.** Further all the conditions mentioned herein may vary as per orders issued by Government of India from time to time.

(45). Success in various stages of recruitment confers no right for appointment unless the department is satisfied after medical examination and after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.

(46). Undergoing medical examination at the end of the recruitment process does not guarantee for appointment as the offer of appointment will be made only according to allotted vacancies, for each Trade and category from the merit list in the order of merit of the candidates.

(47). Selected candidates are required to undergo basic training in CISF RTCs for which they will be informed separately through offer of appointment letter. If any candidate does not qualify the prescribed training, his services are liable to be terminated. They will be on probation for a period of two years which can be extended. During the period of probation if found unfit for any reason, the services are liable to be terminated.

(48). On appointment, candidates shall be governed by the CISF Act and Rules as well as all such Govt. instructions/rules issued from time to time, as applicable.

(49) CISF strives to recruit fit, committed, sincere and best candidates with transparency, fairness and impartiality. Hence, candidates are advised to “**BEWARE OF TOUTS**”.

(50). Success in the examination confers no right to appointment, unless the department is satisfied after enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the post.

(51) The Offer of Appointment is the last stage of the recruitment process. Thus, qualifying in any previous stage of recruitment process (including medical examination) does not confer any right of selection or appointment to the post to any candidate.

(52) The date of conducting PET/PST/Documentation & Trade Test, Written Examination and Medical Examination will be fixed later. The uploading of admit card will be done accordingly. Candidates are required to visit CISF Recruitment website <https://cisfrectt.in> regularly for latest update about recruitment process.

### **IMPORTANT NOTICE FOR CANDIDATES**

**Beware of touts. No money is charged for recruitment in CISF. If you have paid or promised to pay money to any one you are being cheated & you are losing money. If anyone demands money for getting you selected, immediately inform the Presiding Officer (PO) of recruitment board and DIsG of concerned recruitment Centre or inform through e-mail giving the name of the person at [ac-rectt@cisf.gov.in](mailto:ac-rectt@cisf.gov.in)**

**:: 0 ::**

**FORM OF APPLICATION FOR RECRUITMENT OF CONSTABLE (TRADESMEN) IN CISF-2019**

**Roll No.** \_\_\_\_\_ (To be allotted by the recruitment centre)

1. Name of the Trade applied for \_\_\_\_\_

2. Name of the candidate (in block letters as recorded in matriculation certificate) \_\_\_\_\_

3. Father's Name (in block letters as recorded in matriculation certificate) \_\_\_\_\_

4. Date of Birth Day  Month  Year

5. Gender Male  Female

6. Religion Hindu  Muslim  Sikh  Christian  Buddhist  Parsees   
Others (Please specify) : \_\_\_\_\_

7. Whether belongs to one of the Minorities Communities as per Govt. orders. Muslim  Sikh  Christian  Buddhist  Parsees

8. Category UR  SC  ST  OBC  EWS

9. Whether Ex-Serviceman? Yes  No

10. Nationality  11. State to which you belong

12. Do you belong to Hill Area? Yes  No

13. Whether belongs to Garhawalis  Kumaonis  Gorkhas  Dogras  Marathas

14. Whether belongs to Sikim  Nagaland  Arunachal Pradesh  Manipur  Tripura   
Mizoram  Meghalaya  Assam  Himachal Pradesh  Leh&Ladakh regions of J&K

15. Whether falling under the category of children and dependents of victims **KILLED** in the 1984 riots/ 2002 communal riots in Gujarat? Yes  No

16. Were you domiciled in the State of J&K during the period from 1<sup>st</sup> Jan 1980 to 31<sup>st</sup> Dec 1989. Yes  No

17. Whether you are a ward of West Pakistani Refugee (WPR) settled in J & K ? Yes  No

18. Have you ever been convicted by any court of law or any other judicial Institution? Yes  No

19. Address for communication  
House No  Vill/Ward   
Post  P.S.   
District  State   
PIN Code

20. Permanent Address  
House No  Vill/Ward   
Post  P.S.   
District  State   
PIN Code

21. Visible Identification Marks 1. \_\_\_\_\_  
2. \_\_\_\_\_

22. Educational qualification Civil \_\_\_\_\_ Army \_\_\_\_\_

23. Details of Postal Order

24. Are you eligible for fee exemption? Yes  No

25. Aadhar Card Number   
If Aadhar card not available, enter photo bearing card details Type of card  Card No.

26. Phone number, if any, with STD code  Mobile No.

Affix your recent passport size self-attested photograph

27. E-mail Id : \_\_\_\_\_

28. **FOR EX-SERVICEMEN ONLY**

- a) Army No
- b) Rank
- c) Trade
- d) Date of Appointment Day   Month   Year
- e) Date of Discharge Day   Month   Year
- f) Last Unit from where retired
- g) Character on retirement
- h) Medical category on retirement

29. **FOR WARDS OF CISF PERSONNEL ONLY.**

- a) CISF No. of parent
- b) Rank
- c) Name
- d) Present Unit& State
- e) Home State of parent

f) Whether CISF wards wants to apply against his home state or from the state where his/her parent is presently posted.(It will not be changed at later stage)

My Home State	<input type="text"/>	From the state where his parent presently posted	<input type="text"/>
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g) Signature of the Unit Commander with his official stamp as token of verification of data furnished at Para 29 (a) to (f).

30. **FOR OTHER GOVERNMENT EMPLOYEES ONLY.**

- a) Employee Number
- b) Rank/Designation
- c) Full postal(office) Address

d) Date from which serving

Date of Appointment \_\_\_\_\_

e) Date of completion of probation

f) Details of Punishment Major   Minor

g) Whether annual grading during entire service has been above average or otherwise Yes  No

h) Signature of the Unit Commander with his official stamp as token of verification of data furnished at Para 30 (a) to (g).

31. Questionnaire as per Appendix -B' duly filled in and signed by the candidate to be submitted along with the application.

**32. DECLARATION**

(TO BE SIGNED BY ALL THE CANDIDATES COMPULSORILY)

1. I hereby certify and declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of information or part thereof being found false or detected incorrect during the process of recruitment or at any stage thereafter and that I am not satisfying the eligibility criteria prescribed in this notice, my candidature/appointment is liable to be cancelled/terminated automatically without any notice to me and action can be taken against me by the CISF.
2. I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them.
3. I further declare that, I fulfill all the conditions of eligibility regarding age limits, educational qualifications, etc. prescribed for admission to the examination. I have enclosed photocopies of certificates in support of claim for Educational Qualifications, age, category (SC/ST/OBC/EWS & ESM) and age relaxation etc.
4. I also declare that, I do not stand debarred from Government service as on date and have never been convicted by any court of law.
5. I have not submitted any other application for this examination. I am aware that if I contravene this rule, my application will be rejected summarily.

Place  
Date

Left hand Thumb Impression of the candidate

--

Signature of the applicant  
(Application not signed by the candidate will not  
be entertained)

**DECLARATION TO BE SIGNED BY OBC CANDIDATES ONLY**

I, \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_ resident of village/town/city \_\_\_\_\_ district \_\_\_\_\_ State \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community which is recognized as a backward class by the Govt. of India for the purpose of reservation in service as per orders contained the Department Of Personnel and Training Office Memorandum No.36012/22/93-SCT) dated 8-9-1993. It is also declared that I do not belong to the persons/sections **(creamy layer)** mentioned in Column 3 of OM No.36012/22/93-Estt.(SCT) dated 8-9-1993 and modified vide Government of India DOP&T OM No.36033/3/2004-Estt.(Res.) dated 9.3.2004 and OM No.36033/3/2004-Estt.(Res) dated 14-10-2008.

Place  
Date

Signature of the applicant  
(Application not signed by the candidate will not be entertained)

**QUESTIONNAIRE FORM**

- 1. Have you ever been convicted by any court of law or any other judicial Institution? Yes  No
- 2. Is there any case pending against you in any court of law? Yes  No
- 3. Has any FIR been lodged and case is pending against you? Yes  No
- 4. Was any FIR ever lodged against you in the past? Yes  No 
  - a) If yes, case No. and sections under which FIR was lodged?
  - b) Name of Police Station where FIR was lodged?
  - c) Was the case charge sheeted or returned in FR?
  - d) If case was charge sheeted, what was the outcome in court?
    - i) Convicted
    - ii) Acquitted
    - iii) Compromised
    - iv) Compounded
    - v) Any other, please specify

- 5. Have you ever been dismissed from any service under the Central or State Govt.? Yes  No
- 6. Have your services ever been terminated while on probation? Yes  No

If the answer to any of the above is YES then please provide complete details on a separate sheet.

**UNDERTAKING**

I \_\_\_\_\_ declare that the above information is true to the best of my knowledge and belief. I understand that in case the information is found to be false or incorrect my candidature is liable to be cancelled apart from any departmental or legal proceedings that may be initiated against me.

**Signature of the Candidate**

Place  
Date

Name \_\_\_\_\_  
Fathers Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FORM OF UNDERTAKING TO BE SUBMITTED BY EMPLOYEES OF  
GOVERNMENT DEPARTMENTS /PUBLIC SECTOR UNDERTAKINGS/AUTONOMOUS BODIES**

I do hereby declare that I am informing my Head of Office/Department/Ministry in writing that I have applied for the post of Constable/Tradesmen as the case may be) in CISF.

Place :  
Date :

Signature of Candidate  
Name: \_\_\_\_\_

**FORM OF CERTIFICATE TO BE SUBMITTED BY EMPLOYEES OF GOVERNMENT  
DEPARTMENTS/UNDERTAKINGS**

“Certified that the Department/Office has no objection in permitting Shri \_\_\_\_\_ for applying to the post of \_\_\_\_\_ in CISF. It is further certified that Shri \_\_\_\_\_ has not been awarded with any punishment (Major/Minor) till date and that his performance throughout his service in this Department / Office has been above **“AVERAGE”**.”

Signature  
Name & Rank of Head of Office/  
Controlling Officer/Unit Commander

Date :

**CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE**

This is to certify that Shri/Smt/Kumari\* \_\_\_\_\_ son/daughter\* of Shri \_\_\_\_\_ of \_\_\_\_\_ village/Town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ caste/Tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe\* under:-

- ❖ The Constitution (Scheduled Caste) order , 1950@
- ❖ The Constitution (Scheduled Tribes) order, 1950@
- ❖ The Constitution (Scheduled Castes)(Union Territories) order,1951 @
- ❖ The Constitution(Scheduled Tribes) (Union Territories) order, 1951 @  
(As amended by the Scheduled Castes and Scheduled Tribes lists (Modification Order) 1956 , the Bombay Re-organization Act, 1960, the Punjab Re-organization Act, 1966, the State of Himachal Pradesh Act,1970, the North Eastern Areas Re-organization) Act, 1971, and the Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 1976, the State of Mizoram Act, 1986 the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Re-organization) Act, 1987)
- ❖ The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956@
- ❖ The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976@
- ❖ The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962@
- ❖ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962@
- ❖ The Constitution (Pondicherry) Scheduled Castes Order, 1964@
- ❖ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967@
- ❖ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968@
- ❖ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@
- ❖ The Constitution (Nagaland) Scheduled Tribes Order, 1970@
- ❖ The Constitution (Sikkim) Scheduled Caste Order, 1978@
- ❖ The Constitution (Sikkim) Scheduled Tribes Order, 1978@
- ❖ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989@
- ❖ The Constitution (Scheduled Castes) Order Amendment Act, 1990@
- ❖ The Constitution (Scheduled Tribes) Orders Amendment Ordinance, 1991@
- ❖ The Constitution (Scheduled Tribes) Orders Second amendment Act, 1991@
- ❖ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002@
- ❖ The Constitution(Scheduled Castes) Orders (Amendment) Act, 2002@
- ❖ The Constitution(Scheduled Castes and Scheduled Tribes) Orders(Amendment) Act, 2002@
- ❖ The Constitution(Scheduled Castes) Orders (Second Amendment) Act, 2002@

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribes Certificate issued to Shri/Smt.\* \_\_\_\_\_ Father/Mother of Shri/Smt./Kumari\* \_\_\_\_\_ of village/Town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/UT\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribes\* which is recognized as a SC/ST\* in the State/Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ (name of the prescribed issuing authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_.

#3 Shri/Shrimati/Kumari\* \_\_\_\_\_ and or his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

\*\* Designation \_\_\_\_\_

State/Union Territory\* \_\_\_\_\_

\* Please delete the words which are not applicable.

@ Please quote specific Presidential order.

# Delete which paragraph is not applicable.

**Note:** The terms 'ordinarily' reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\* List of authorities empowered to issue Scheduled Caste/Scheduled Tribe/OBC/EWS Certificates.

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner /Dy.Collector/1<sup>st</sup> Class Stipendiary Magistrate/+ Sub Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.(+not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate).
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**Note:** ST candidates belonging to **Tamil Nadu** State should submit caste certificate **ONLY FROM THE REVENUE DIVISION OFFICER.**



**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO OTHER BACKWARD CLASSES**

This is to certify that Shri/Shrimati/Kumar\* \_\_\_\_\_ son/  
daughter\* of Shri \_\_\_\_\_ of village/Town\* \_\_\_\_\_ in  
District/Division\* \_\_\_\_\_ of the State/Union Territory\*  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is  
recognised as backward class under :

- Govt. of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated the 10<sup>th</sup> Sep,1993, published in the Gazette of India Extraordinary Part I Section 1 No.186 dated 13<sup>th</sup> Sep, 1993. @
- Govt. of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94 published in the Gazette of India Extraordinary Part I Section 1 No. 163 dated 20-10-94. @
- Govt. of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24<sup>th</sup> May, 1995 Published in the Gazette of India Extraordinary Part I Section 1 No.88 dated 25<sup>th</sup> May, 1995. @
- Govt. of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9<sup>th</sup> March, 1996 published in The Gazette of India extraordinary Part I Section 1 No. 60 dated 11-3-1996. @
- Govt. of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6<sup>th</sup> Dec, 1996 published in the Gazette of India extraordinary Part I Section 1 No.210 dated 11-12-1996. @
- Govt. of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3-12-97 published in the Gazette of India extraordinary Part I Section 1 No. 239 dated 17-12-97. @
- Govt. of India, Ministry of Welfare Resolution No.12011/99/94-BCC dated 11<sup>th</sup> Dec 97 published in the Gazette of India extraordinary Part I Section 1 No. No. 236 dated 12-12-97. @
- Govt. of India, Ministry of Welfare Resolution No. 12011/68/98-BCC dated 27<sup>th</sup> Oct, 1999 published in the Gazette of India extraordinary Part I Section 1 No. 241 dated 27-10-1999. @
- Govt. of India, Ministry of Social Justice & Empowerment Resolution No. 12011/88/98-BCC dated 6<sup>th</sup> Dec, 1999 published in the Gazette of India extraordinary Part I Section 1 No. 270 dated 6<sup>th</sup> Dec, 1999. @
- Govt. of India, Ministry of Social Justice & Empowerment Resolution No. 12011/36/99-BCC dated 4<sup>th</sup> April, 2000 published in the Gazette of India extraordinary Part I Section 1 No. 71 dated 4<sup>th</sup> April, 2000.
- Govt. of India, Ministry of Social Justice & Empowerment Resolution No. 12011/44/99-BCC dated 21<sup>st</sup>,Sept. 2000 published in the Gazette of India Extra ordinary Part I Section 1 No. 210 dated 21<sup>st</sup> Sept, 2000. @
- Govt. of India, Ministry of Social Justice & Empowerment Resolution No. 12015/9/2000-BCC dated 6<sup>th</sup> Sep 2001 published in the Gazette of India Extra Ordinary Part I Section 1 No. 246 dated 6<sup>th</sup> Sep, 2001. @
- Govt. of India, Ministry of Social Justice & Empowerment Resolution No. 12011/1/2001-BCC dated 19-6-2003 published in the Gazette of India Extraordinary, Part I, Section I No.151 dated 20-6-2003. @
- Govt. of India, Ministry of Social Justice & Empowerment Resolution No.12011/4/2002-BCC dated 13-01-2004 published in the Gazette of India Extraordinary, Part I, Section I, No.9 dated 13-01-2004. @
- Govt. of India, Ministry of Social Justice & Empowerment Resolution No.12011/9/2004-BCC dated 16-01-2006 published in the Gazette of India Extraordinary, Part I, Section I, No.10

dated 16-01-2006. @

- Govt. of India, Ministry of Social Justice & Empowerment Resolution No.12011/14/2004-BCC dated 12-03-2007 published in the Gazette of India Extraordinary, Part I, Section I, No.67 dated 12-03-2007. @

Shri/Smt/Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory \*of \_\_\_\_\_

This is also to certify that he\* does not belong to the persons/Sections\* (Creamy layer) mentioned in column 3 of the Schedule to the Govt of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT) dated 8-9-93, OM No.36033/3/2004-Estt.(res) dated 9-3-2004 and OM 36033/3/2004-Estt.(Res) dated 14-10-2008.

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

\*\* Designation \_\_\_\_\_

(With seal of Office)

\* Please delete the words which are not applicable.

**Note:** The terms 'ordinarily' reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\* List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe Certificates.

@ Strike out whichever is not applicable

Government of \_\_\_\_\_  
 (Name & Address of the authority issuing the certificate)  
**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER  
 SECTION**

Certificate No.-----

Dated:-----

VALID FOR THE YEAR-----

This is to certify that Shri/Smt./Kumari-----son/daughter/wife of-----  
 -----permanent resident of -----village/Street-----  
 -----Pin Code----- whose photograph is attested below belongs to Economically  
 Weaker Sections, since the gross annual income\* of his/her "family"\*\*\* is below Rs.8 lakh  
 (Rupees Eight Lakh only) for the financial year\_\_\_\_\_. His/her family does not  
 own or possess any of the following assets \*\*\*:

- I 5 acres of agricultural land and above
- II Residential flat of 1000 sq.ft and above
- III Residential plot of 100sq.yards and above in notified municipalities
- IV Residential plot of 200 sq.yards and above in areas other than the  
NotifiedMunicipalities.

2. Shri/Smt./Kumari----- belongs to the -----caste which is not  
 recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size attested photograph of the applicant
---

Signature with seal of office-----

Name-----

Designation-----

\*Note :1. Income covered all sources i.e salary agriculture business profession. Etc.

\*\*Note: 2 The term "Family" for this purpose include the person, who seeks benefit for reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note:3 The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Note : 4 The Income and Asset Certificate issued by any one of the following authorities in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS:-

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner / Additional Deputy Commissioner / 1<sup>st</sup> class StipendaryMagistrate/Sub-Divisional Magistrate / Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING  
FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY**

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.), by availing of the concession of reservation of vacancies admissible to Ex-servicemen.

Place :  
Date :

Signature of Candidate  
Name: \_\_\_\_\_

.....

**Annexure-“V”**

**Form of Certificate for serving Defence Personnel (Please see Note-III Para-4(B) of Notice for the examination )**

I hereby certify that, according to the information available with me (No.) \_\_\_\_\_(Rank) \_\_\_\_\_ (Name) \_\_\_\_\_ is due to complete the specified term of his engagement with Armed Forces on the (Date) \_\_\_\_\_.

Place :  
Date :

( Signature of Commanding Officer )  
Office Seal

**FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO INTEND TOAVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

Certified that Shri/Kumari \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_ is permanent resident of Village \_\_\_\_\_ Tehsil/Taluka \_\_\_\_\_ District \_\_\_\_\_ of \_\_\_\_\_ State.

2. It is further certified that :

- ❖ Residents of entire area mentioned above are considered as (Garhwalis, Kumaounis, Gorkhas, Dogras, Marathas, Sikkimies) for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.
- ❖ He belongs to Himachal Pradesh/Leh&Ladakh/Kashmir Valley/North Eastern States and is considered for relaxation in height and Chest measurement for recruitment in the Para Military Forces of the Union of India.
- ❖ He belongs to \_\_\_\_\_ Tribal community and is considered for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

Place :

Signature

Date :

District Magistrate/Sub-Divisional  
Magistrate/Tehsildar

- ❖ Delete whichever is not applicable
- .....

**Annexure – ‘VII’**

**CERTIFICATE FOR SONS/WARDS OF SERVING CISF PERSONNEL**

Certified that \_\_\_\_\_ (Name of the candidate) is Son / ward/spouse of CISF No. \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who is posted at CISF Unit \_\_\_\_\_. It is also certified that the applicant has been residing with the serving personnel. The name of the Son/spouse/ ward has been verified from the service records of the individual.

(Signature of the Unit Commander)

Dated :

Name \_\_\_\_\_

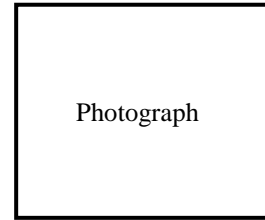
Rank \_\_\_\_\_

Unit: \_\_\_\_\_

(With office seal)

Note: One copy of the certificate to be kept in the personal file of the serving personnel.

Office of the Sarpanch / Numberdar / NaibTehsildar\_\_\_\_\_



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING IN THE STATE OF  
JAMMU AND KASHMIR**

This is to certify that Shri/Ms/Smt.\_\_\_\_\_, S/o D/o, W/oShri  
\_\_\_\_\_ formerly a resident of \_\_\_\_\_ Village  
\_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ of undivided India  
(now Pakistan) presently residing at House No.\_\_\_\_\_ Stree/Lane  
No.\_\_\_\_\_ Mohalia \_\_\_\_\_ Village \_\_\_\_\_  
Tehsil \_\_\_\_\_ District \_\_\_\_\_ is a West Pakistani  
Refugee after having migrated from Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch/Numberdar/NaibTehsildar

From,

Name .....

Roll No.....

To

The .....

.....

.....

Subject : **APPEAL AGAINST MEDICAL UNFITNESS FOR RECRUITMENT OF  
CONSTABLE / TRADESMAN IN CENTRAL INDUSTRIAL SECURITY FORCE (CISF)  
FOR THE YEAR 2019.**

Sir,

I was medically examined on \_\_\_\_\_ at \_\_\_\_\_ (Mention Medical Examination Centre) for recruitment of Constable / Tradesman in CISF for the year 2019, where I have been declared medically unfit on account of :-

---

2. I have got medically examined from specialist medical officer of concerned field (DR)..... a specialist in the field of ..... Who has found me medically fit for the above post. I enclose the prescribed certificate (Form No.3) from the aforesaid doctor who has declared me medically fit. I also enclose a Demand Draft of Rs.25/- as fee for my review medical examination by the medical board of CISF.

3. Certified that all documents as per check list have been attached.

4. I, therefore, request for my review medical examination by a review medical board of CISF/CAPF for the post of Constable/Tradesman-2019 in CISF.

**CHECK LIST**

- i) Medical Fitness certificate in Form No.3 duly signed by special medical officer.
- ii) Demand Draft of Rs.25/- in favour of .....Payable at ..... (Address as mentioned in Form No.1. Drafts payable at the place other than as mentioned in Form No.1 will be rejected).
- iii) Self addressed stamped Rs.26/-. Candidate are advised to affix prescribed stamp fee if they desire that call letter for review medical examination is to be sent by speed post. The department will not accept responsibility for postal delay.
- iv) A copy of Rejection slip i.e.Form No.1.

Yours faithfully,

Signature .....

Name .....

Roll No. ....

Address .....

**RECRUITMENT OF CONSTABLE / TRADESMAN – 2019**  
**MEDICAL FITNESS CERTIFICATE**

Medical Practitioner to attest Photograph & Thumb impression of candidate	Space for photograph of candidate
	Thumb impression of candidate

Certified that Mr. \_\_\_\_\_ S/o Shri \_\_\_\_\_ age \_\_\_\_\_ years, a candidate for the post of Constable / Tradesman -2019 in CISF whose photo and thumb impression are appended above duly attested by me was examined by me at Hospital \_\_\_\_\_ on dated \_\_\_\_\_.

2. I the undersigned, have the knowledge that Mr. \_\_\_\_\_ S/o Shri \_\_\_\_\_ has been declared medically unfit by the medical officer for the post of Constable./Tradesman- 2019 due to \_\_\_\_\_

In my opinion this is an error of judgment due to the following reasons.

3. After due examination, I declare him medically fit for the said post.

Date :  
Signature & Name with seal of specialist medical officer of concerned field  
Registration No. ....  
(MCI/State Medical Council)  
Designation .....  
Name and Address of Govt. Hospital  
(District Hospital and above)

**Signature and name of the candidate  
(in presence of Medical practitioner)**

**Attested by  
Specialist medical officer of concerned field  
Signature & seal**

- Note :**
- 1) The findings of the Medical Practitioner should be supported by Medical reports / documents wherever applicable.
  - 2) The Photograph, thumb impression and signature of the candidate should be attested by Medical practitioner giving this medical fitness certificate. Un-attested forms shall be summarily rejected.
  - 3) CISF shall not be responsible for postal delay.



